

## Intergroup 5 ~ Monthly Business Meeting Minutes: May 6th, 2020

The tele-conference meeting was called to order at 6:59 pm by Michael.

### **Present**

---

<b>Michael</b> , Chair	<b>Adam</b> , Website	<b>Barbie</b> , Bradfordville
<b>Paul</b> , Vice-Chair	<b>Rebecca</b> , Literature	<b>Gene</b> , Bradfordville
<b>Jim</b> , Treasurer		<b>Christie</b> , Sopchoppy
<b>Chip</b> , Secretary	<b>Evelyn</b> , Hotline	<b>Deb</b> , Central
<b>Tom</b> , The Message Editor	<b>Kevin</b> , Alt DCM	<b>Marsha</b> , Serenity Sisters

### **Monthly Reports**

---

**Voting:** Voting done by voice acclimation. There were not any nay/opposed votes at this meeting.

**Secretary's Report** — Reviewed April minutes. No changes needed. Motion to accept minutes by Rebecca, 2<sup>nd</sup> by Marsha; Approved.

**Treasurer's Report** — Report for April presented. Contributions of 665, expenses of 244. «ACCOUNT BALANCES TO BE CONFIRMED». Checking balance was 5,751.22, Savings 1,827.94, Literature was 892.62. Prudent Reserve no change at 4,140.19, YTD book balance at 3,438.97. Jim suggested checking with groups regarding their financial status, in case they need assistance. Motion to accept report by Rebecca, 2<sup>nd</sup> by Deb; Approved.

**Chair Report** — Nothing new to report. Proud of how we are handling the new normal.

**Vice-Chair Report** — Nothing new to report.

**Web Report** — Reviewed web changes over the last month. Migration to the new web platform has begun, keep in mind it is not an instant switchover. Deb will assist on our quick reference to the on-line meetings.

**Message** — The March/April issue will be uploaded to the website shortly. It was not printed, due to the printer closing shop because of COVID-19 before it was printed, they allowed us to cancel the printing. May/June issue will be similar in layout to the past issues. The project to change the publication to a digital/electronic printing & distribution will be submitted at the June business meeting as planned. Robert is assisting Tom with the publication and the proposal.

**Hotline Coordinator** — April returned to somewhat normal, 307 calls. Currently needs someone who can handle the overnight time slot. Otherwise all teams staffed and appreciates the referrals, especially Adam. It seems to be easier to get volunteers when there is an actual opening in the system, opposed to being put on a waiting list.

**Activities Coordinator** — Absent, no report

**Literature Report** — Two orders, 32 books - a quiet month. Sales with tax 284. Inventory level is good, no purchases needed at this time. Question on payments, checks this month were deposited at the same time late in April.

## Business

---

**Old Business** — None

**New Business** — Marsha brought up her commitment to finish the articles related to local group histories. Discussion about that, including it in The Message and possibly grouping all the history articles someplace on the website. Tom was not part of our meeting until after this was discussed. General consensus was to continue the project and finding a place on our website for all of the articles, published and future ones.

Jim brought up the need to have a "registered agent" related to our corporate report and paperwork. For this specific item we need a physical address - can not use a PO Box like we do for other business, last year we used the 1108 Thomasville Rd address. Discussion about the best way to handle that, not just for the current year but for multiple years. District is not a corporation so we can't use them as a guide. For under \$50/yr we could get a legal firm to handle this matter. Discussion about pay for it or get an AA member who is a lawyer to do it pro-bono, decided we pay our own way. A motion to allow Jim to use his best judgment to handle this matter given the price range stated and using a local law firm made by Rebecca, 2<sup>nd</sup> by Chip, motion passed.

Motion to adjourn at 8:13 pm by Rebecca, 2<sup>nd</sup> by Deb. The meeting was closed with the Responsibility Pledge (we are actually getting better at it, everyone on speakerphone).

**Next meeting: June 3, 2020 @ 7:00 PM**

Platform for meeting will be e-mailed prior to the meeting, like May's meeting.

The address for general mail including group contributions is:  
Intergroup 5  
PO Box 180984, Tallahassee FL 32318.