

## UNAPPROVED / PRELIMINARY REPORT

### Intergroup 5 ~ Monthly Business Meeting Minutes: January 8th, 2020

The meeting was called to order at 7:01 pm by Michael.

### Present

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| <b>Michael</b> , Chair      | <b>Adam</b> , Website       | <b>Gene</b> , Bradfordville      |
| <b>Paul</b> , Vice-Chair    | <b>Nikki</b> , Activities   | <b>Beth</b> , Crawfordville      |
| <b>Jim</b> , Treasurer      | <b>Kevin</b> , Alt DCM      | <b>Christie</b> , Sopchoppy      |
| <b>Chip</b> , Secretary     | <b>Deb</b> , Central        | <b>Nick</b> , Lake Jackson       |
| <b>Tom</b> , The Message    | <b>Marsha</b> , Past Editor | <b>Lisa</b> , Singleness/Purpose |
| <b>Rebecca</b> , Literature | <b>Savannah</b> , Visitor   |                                  |

### Monthly Reports

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**Secretary's Report** — Chip provided the minutes for review. Tom made a motion to accept the minutes, 2<sup>nd</sup> by Paul; Approved 15-0 (before Adam & Marsha arrived). Teamed up with Adam to update email address links on the website and upload all of 2019's meeting minutes.

**Treasurer's Report** — Report given for the past 3 months. Motion to accept by Rebecca, 2<sup>nd</sup> by Lisa; Approved 17-0. Highlights included: Insurance refund received. Will prepare a budget for 2020 and recommend Prudent Reserve amount. This was done in June 2019, only a \$20.00 difference from the current amount. Report for 2019 will be uploaded to the website. YE group contributions \$8,606.01, expenses 8,280.38, Bank balance 6,656.92, prudent reserve 3,888.86.

**Chair Report** — Pleased with serving in 2019, same outlook for 2020.

**Vice-Chair Report** — Nothing to report, will help if needed to get the PayPal account up and running for literature purchases.

**Web Report** — Reviewed some issues to be researched regarding the website, hosted by GoDaddy. Continuing to research and prepare info for the Meeting App.

**Message Editor Report** — Will be working with Marsha for the next issue, reminded us that the deadline to the printer is 1/25 and will continue to use Publisher for the layout. Some discussion about what to include in the Jan/Feb issue, speaker list and welcome packet will have an 'ad' of sorts.

**Hotline Coordinator** — Absent, Chairman provided the report. Calls for December were 448, highest month for 2019. Reminded us to mention their need for volunteers at our groups.

**Activities Coordinator** — Tom reviewed the Holiday Party, great turnout. Head count 103 (unofficial), 81 paid attendees. Revenue was \$465 including the 50/50, expenses were \$455.75. Some items that can be reused had to be purchased because the office flood destroyed them. Notes taken for next year and a better way to get all the foods needed ... seemed like we had a

LOT of ham. Spring picnic date will be more carefully chosen - way too many other activities on the same day, turnout was poor at the least.

**Literature Report** —Six orders from 4 entities, 87 books & 297 pamphlets sold for the month, \$725.54 w/sales tax. Based on 2019 sales, we can continue to sell pamphlets at \$0. She will also have a total for what was sold at the party and do a quick inventory of what is on hand, so we have a starting point for 2020.

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## Business

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**Old Business** — Welcome packets were discussed briefly. Tabled.

Speaker list topic, some discussion on how to find those willing to speak and then how to share that information while keeping confidentiality in mind. Discussed social media sites as a possibility (closed groups) and if used, the need for a moderator. Tabled.

More discussion about the Meeting App, District may provide some information to help us. Tabled.

*Did not review, keeping as old business:* Marc suggested we review the NW part of Intergroup's area, sort of a dark area for meetings. He also mentioned a fair number of calls to the Hotline asking for meetings in that area; Lake Jackson is the closest group.

**New Business** — Reviewed the items on the agenda. Highest priority will be the Meeting App.

Budget for 2020, Jim will prepare it.

Member engagement for Group Reps at Intergroup - would like us to keep that in mind in 2020, how to encourage participation

Website modifications & communications - already discussed, will also include Welcome Packets to try and easily find out what groups that already have them and what they contain.

IG5 Group Survey - Initial discussion on what we'd ask and how to anonymously receive that information. Target date to do this is in the spring. Tabled.

Succession planning for beyond 2020 - Start thinking about it, will address likely in June.

Paul made a motion to close the meeting at 8:27 pm, 2<sup>nd</sup> by all. The meeting was closed with the Responsibility Pledge.

**Next meeting: February 5, 2020 @ 7:00 PM**  
2200 N. Meridian Rd (at John Knox)

The address for general mail including group contributions is:  
Intergroup 5  
PO Box 180984, Tallahassee FL 32318.